

Bribie and District *Woodcrafters*

MEMBER
INFORMATION
BOOKLET
March 2017

Bribie and District Woodcrafters Association Incorporated

The Bribie and District Woodcrafters Association, which is incorporated under the Association Incorporation Act 1981, came into existence on the 4th October 1996, with a mere handful of members who shared a common interest in woodworking. These early meetings were initially held in the storeroom of the Bribie Island Community Arts Centre.

As membership grew, it became apparent that what the group needed most was permanent accommodation. After much searching for a suitable site with assistance from the local Caboolture Shire Council and Committee of the Community Arts Centre, the group was graciously allocated the use of a site at the rear of the Arts Centre Complex.

After much fund raising and hard work, the time finally arrived when Trevor Peters, the inaugural President of the Bribie and District Woodcrafters Inc. officially opened the group's new home on Tuesday, 8th April, 1997.

Classes and workshops were started in most aspects of working with wood including turning, carving, pyrography and marquetry. These classes and workshops were initially all conducted in the "Trevor Peters Building" (as it has now become officially named)

However, as interest amongst locals continued to grow and membership increased, it once again became apparent that more workshop space was desperately needed. So, it was back to fundraising once more! After many raffles etc., members had raised \$50,000 and with a grant of \$10,000 from the local Caboolture Council, work began on a second, larger workshop. Finally, in September, 2003 the "Derek Hillier Workshop" was officially opened.

The opening of this second workshop has allowed the activities to be split in two sections, a "clean" (i.e. pyrography, marquetry) which are carried out in the Trevor Peters Building, and "dirty" (turning, carving, etc.) done in the Derek Hillier Workshop.

An application for a grant from the Gambling Community Benefit Fund was successful in September 2003 which has enabled the installation of a complete dust extraction system in the "dirty" workshop.

In May 2010 funding was received from the Gambling Community Benefit Fund for the timber compound when completed was christened “The Fred Meyer Compound”

An annual competition/exhibition is held each October in the Mathew Flinders Gallery at the Community Art Centre. Members pride themselves in the standard of work in the Exhibition, which has become very well known amongst woodcrafters. Busloads of “Woodies” arrive from as far as Tweed Heads, Toowoomba and Hervey Bay.

Our Annual General Meeting is held in early March and the Club’s financial year is from 1 January to 31 December. All annual fees are due from the start of the year –on 1 March a member becomes un-financial if fees have not been paid.

Club Goals

To foster and promote an active interest in all matters relating to the history, development and artistic expertise of working in wood. To raise funds for club activities and for the improvement of the association. Where agreed, raise funds for charitable organisations, research and community projects, which will further the standing of the association in the community.

Management Committee

The Committee is charged with the general management of the association in accordance with the rules and by-laws approved for the purpose of the incorporation. Management Committee meetings are held monthly on the third Tuesday commencing at 8:30am. Minutes from these meetings are available for member perusal and can be found in a folder adjacent to the sign-in book.

General Meetings

A General meeting is held on the 4th Tuesday of each month commencing at 9am. These meetings are designed to keep members up to date on events within the club and information from management committee meetings. The meetings also incorporate a “show and tell” segment where any member is able to show an item they have made and describe methods used. On many occasions, talks and demonstrations are provided from suppliers on a variety of tools and topics. Dates for future speakers are advised at the meetings and is also posted on our website.

Workshops

Workshops incorporating general training are held regularly during the year in most aspects of woodworking. Currently, those workshops are:

Monday	Open Workshop	8am to Noon Workshop Fee \$6
	Power Carving	1pm to 4pm Workshop Fee \$6
Tuesday	Pyrography	1pm to 4pm Workshop Fee \$3
	Marquetry	1pm to 4pm Workshop Fee \$3
	Scroll Saw	1pm to 4pm Workshop Fee \$6
Wednesday	Chisel Carving	8am to Noon Workshop Fee \$6
	Wood Turning	1pm to 4pm Workshop Fee \$6
Thursday	Open Workshop	8am to Noon Workshop Fee \$6
Friday	Open Workshop	8am to Noon Workshop Fee \$6
	Box Making	1pm to 4 pm Workshop Fee \$6
Saturday	Open workshop	8am to Noon Workshop Fee \$6

Other workshops in Sharpening, Finishing, Toy Making and Furniture Making are programmed and dates are to be advised.

Training Courses

A number of courses are conducted throughout the year including Woodturning for Beginners, Intermediate and Advanced Students. These courses are conducted over a six-week period usually on a Tuesday or Thursday afternoon dependent on instructor's availability. The maximum student number is six. All timber, tools and lathes are provided by the club and the course fees are \$50 for each. Information relating to current and upcoming courses is available on the blackboard within the clubhouse and on our website. The courses vary in duration and cost and are limited to small class sizes to ensure all participants have hands-on experience.

Notice Boards

There are various notice boards located in the clubhouse and adjacent to the roller door of the clean shed. These boards include items for sale, information bulletins, current and future training courses, social events, library reference book listing and member contact lists.

Tools & Equipment Catalogues

A variety of catalogues on woodworking tools, machines and equipment are available in the clubhouse adjacent to the notice boards. Please feel free to use these catalogues but return them for the benefit of other members. If you have additional current catalogues, please add them to the collection.

Library

The club maintains a library of reference books and magazines which are available on loan to members. A listing of available books and magazines is available on the notice board. Each book has a card inside the front cover. When borrowing a book, fill in the card with your name and the date and place the card in the box provided. When returning the book, retrieve the card, fill in the date returned and place the card back inside the book. Please file the book according to the reference number on the cover. The library is maintained by various club members and if you have any problems or questions, please contact the committee.

Shop

The club buys a number of woodworking items at wholesale prices and makes these available to members at a reduced price. Items include lacquer, thinners, clock parts, pen parts, sandpaper and many other items. The shop is open on Monday and Thursday mornings (7 am to 10 am) and items are available at other times by arrangement. For all shop items, please see the Shop Steward.

Other Club Newsletters

Various other woodworking clubs provide a copy of their newsletter to our club and these are filed in a folder in the clubhouse next to the catalogues

Timber Sales

The club has a large collection of slabbed timber held in the wood compound. This timber is available for sale to members and the public, but member pricing is very reasonable. Most timber is priced to members at around \$3.50 per 300 x 300 x 30mm and some specialised timbers at a slightly higher price.

Accreditation and Equipment Usage

Outside of the general workshops, members may use the club equipment on Monday or Thursday mornings for their own projects, if the unit is not undergoing maintenance. Maintenance of club equipment always takes priority over general usage. The fee is \$6 per session. You must obtain Accreditation and be deemed competent for all equipment that you intend to use (see the Accreditation Officer) or else seek assistance from another club member. Certain items of equipment can be used only by authorised members and these include the horizontal bandsaw, ripping table saw, Torque Work Centre and 2 stroke chain saws.

Wood Samples

Two large wood sample boards are available at the club to assist you in identifying timber species. These boards contain over 300 samples of Australian timbers and each sample has a half coating of finishing product to enable you to see the difference between the raw timber and the finished timber. Along with the sample boards, are two reference manuals. Each of the samples has a reference number to enable easy lookup in the manuals, either by common name or botanical name. If you have any questions or are able to supply more samples, please contact: - a member of the committee.

Annual Exhibition and Competition

An annual exhibition and competition are held in October in the main Art Centre gallery. All members are welcome to provide items they have made for display or sale or as an entry to the competition. Articles for display and sale are expected to be of a high quality as this event is a showcase of our woodworking skills.

The competition is open to all members and includes sections for all the different facets of woodworking. Places are awarded for 1st, 2nd and 3rd for Novice, Intermediate and Advanced in each section. An Awards dinner is held in November at a local venue on Bribie Island for members and families and certificates are handed out at this dinner to all competition winners. The “Woodie of the Year” is also awarded at the dinner to the member who has received the highest number of votes.

Monthly Craft Market

The Art Centre holds a craft market on the last Sunday of each month. There are a variety of stalls and our club is a major contributor. Various demonstrations are conducted in the workshop and members are free to set up their own display to sell their items. Donations of items for the club to sell are also welcome and can be placed on the table next to the raffle ticket sellers. All sales are handled through the table adjacent to the raffle ticket sellers. The volunteer manning this table holds a float, records all item sales with the member's name and item description and will wrap items as required. Please ensure that any items you wish to sell have a removable sticker with your name and the selling price. The club retains a 10% commission on member sales and distributes the takings on the following Monday morning to each member who has sold items.

Club Website

The club has its own website to provide members with information on activities and events. If you are unable to attend general meetings, the website will provide access to most of the information required. The address is: <http://bribiewoodies.org.au>

First Aid

A first aid cabinet is located in the clubhouse adjacent to the main doors. The cabinet also contains a portable first aid kit. Please advise the committee if items are required for the kits. The first aid cupboard also contains an Incident Book. This book is to be filled out for all serious incidents/accidents where first aid is required.

Member Obligations and Assistance

As with all clubs, its success is reliant on the efforts of its members, especially in the donation of their time for all the jobs that are required to be completed to keep the club running. After joining the club, ensure you obtain Accreditation for all equipment that you intend to use; see the Accreditation Officer for accreditation. All members are required to abide by the Association's current Workplace Health and Safety requirements. Ensure you record your name and the times in and out in the Attendance Book.

See By-Law 2 (k)

“Shavings” Newsletter

A monthly newsletter is produced by the club as a further service to members. If you have an email address, you will be advised by email when the newsletter is available for download from our website. For those without email facilities, hard copies are available in the clubhouse adjacent to the sign-in book. To contribute to the newsletter, please contact the Editor.

There are a variety of jobs where you can volunteer assistance:

- 1. Timber:** Monday and Thursday morning working bee – slabbing of timber, sizing and preparation of timber and stacking of timber for sale to members and the public. There are also other occasions when timber has to be collected from various locations around the district.
- 2. Maintenance:** Monday and Thursday morning working bee – maintenance of club equipment and buildings.
- 3. Monthly Craft Fair:** On the Saturday morning after 11am prior to the craft fair day, clean up the sheds and setup in preparation for the fair. Provide assistance on fair day with putting out signs, setting up covers, manning the sales float table and demonstrating and manning the BICAS barbeque and kitchen twice a year.
- 4. Fundraising:** Making items to raffle each market day and for the Christmas raffle, manning the raffle ticket selling table on market days and in September October, manning ticket selling tables at the local shopping centres.
- 5. Annual Exhibition:** Assisting with the setup of the exhibition in October and the clean-up at the finish, manning the floor during the exhibition.
- 6. Other:** Photography, provedore for kitchen supplies, volunteer lunches, social events, tutoring and assisting tutors, contribute to shavings newsletter, Christmas party setup, library and duty officers.

Socials and Functions

These are regularly organised where club members and family can meet for barbeques, dinners and outings to other woodworking groups and woodworking shows

BY-LAWS

The following By-Laws and any subsequent amendments thereto, are to be read in connection with and are subservient to the Rules of the Association.

1. For the purposes of these By-Laws: -

- a) the Association's major emphasis is at all times directed to the greatest possible policy of personal and collective safety in all aspects of the operation of the tools/equipment and other property of the Association;
- b) the Association Premises, hereafter known as the premises, are those premises occupied by the Association as of right;
- c) the Custodians of the Keys are members approved by the Committee to hold the keys to the premises on behalf of the Committee;
- d) The Operational hours of access to the Association premises are as prescribed from time to time.
- e) outside Operational Hours, access will be subject to the approval of any member of the committee;
- f) The Duty Officer is the member, nominated by the committee, as responsible for the good conduct of the premises, at a particular time. Where the nominated member is unable to attend that member may appoint another member for this function. Outside Operational Hours that member shall be the member to whom the keys of the premises are issued by a Custodian of the Keys; and
- g) The Security of the premises e.g. locking of doors and windows is the responsibility of the Duty Officer.

2. All members attending the premises: -

- a) Shall promptly record their arrival and departure at the premises in the register provided for that purpose;

- b) Shall not operate any tool/equipment unless accredited on that equipment or supervised by at least one other accredited member and be confident that they can do so without danger to themselves or others;
- c) Shall not enter or remain on the premises unless accompanied by at least one other member;
- d) Shall comply with this Associations Accreditation Safety Procedures in respect of all property of the Association on the premises;
- e) Shall refrain from consuming alcoholic beverages within the premises - unless at a social function, previously approved by the Committee;
- f) Shall not smoke on the premises unless 4m away from the concrete apron or awning;
- g) Shall ask for assistance from duty officer or a senior member present if unsure about any operational procedures;
- h) Shall be required to reimburse the association for damage to equipment caused by that member's blatant misuse or abuse of that equipment; reimbursement to be determined by the committee;
- i) Shall use association equipment only on days nominated by the committee e.g. Monday, Thursday or Saturday mornings or by specific permission of the tutorial class leader.
- j) Shall at all times adhere to and observe workshop rules
- k) All members will, at least once annually, participate in a one-hour workshop based on the familiarisation and utilisation of the contents of the association's first aid cabinet.

Location: Rear of Bribie Island Community Arts Centre

191 Sunderland Drive

Bribie Island Qld 4507

Postal Address:

P O Box 528

Bribie Island Qld 4507

Web site

<http://bribiewoodies.org.au>

Mobile phone

0490 773 863

Mon. to Fri. 8:00 to 4:00pm

Sat. 8:00am to Noon

Market Sundays 8:00am to 1:00pm